



Journal Club Timeline

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Timeframe	Activity
3 - 4 weeks in advance of Journal Club	Senior Residents of RCPS and CFPC EM programs begin communication and collaborations on article selection & reviewer assignments. Methodology/Biostats Resource Person engaged to approve final article selections (or if required earlier, to participate in deliberations leading to final article selections).
2 weeks in advance of Journal Club	Articles selected and mailed out to DEM faculty and EM residents, reviewers assigned.
1 week or more in advance of Journal Club	Methodology/Biostats Resource Person contacted if reviewers have questions or encounter issues felt to merit explanation at the event itself.
At Journal Club	Article is presented by resident reviewer using a "CASP" review template when possible and/or appropriate, available on the DEM Website here .
During the week following Journal Club	Article reviewers complete a draft appraisal, and submit it to the Methodology/Biostats Resource person for review, edits and final signoff, using the appraisal template .
1 week or less after Journal Club	Final appraisal, signed off on by resident reviewer(s) and Methodology/Biostats Resource Person, is submitted to Carolyn MacKinnon for posting on the DEM website.