



Position Description

Research Director, Department of Emergency Medicine

At UBC, we believe that attracting and sustaining a diverse workforce is key to the successful pursuit of excellence in research, innovation, and learning for all faculty, staff and students. Our commitment to employment equity helps achieve inclusion and fairness, brings rich diversity to UBC as a workplace, and creates the necessary conditions for a rewarding career.

Position Summary

The Research Director position is an administrative leadership role that focuses on facilitating research, improving research education, and promoting knowledge sharing. These responsibilities are key to the success of the Department of Emergency Medicine (DEM), the research component of its strategic plan, and the knowledge generation and innovation aspects of Emergency Care BC (ECBC).

Appointment Details

This is an administrative role with a one-year appointment term with the possibility of renewal. The time commitment is approximately 0.2 FTE, equivalent to 1 day per week. The incumbent must have sufficient protected time during the working week to fulfill the requirements of this role. The appointment may commence as early as November 1, 2024, or upon a date to be mutually agreed.

Reporting Relationships

The Research Director reports to the Head, Department of Emergency Medicine in the Faculty of Medicine at UBC.

Responsibilities

- Develops with the Department Head, develops annual research goals and priorities.
- Develops with the Department Head, the annual research goals and priorities arising from the DEM Strategic Plan.
- Assists in developing and advancing new initiatives to increase DEM faculty research collaboration and productivity.
- Assists in creating and developing partnerships and funding opportunities to support new DEM research faculty.
- Actively promotes and provides support to DEM faculty members across BC who wish to be engaged in research, by such activities as suggesting mentors, describing and linking with resources, methodology experts, suggesting publication options and reviewing manuscripts.
- Oversees the planning and delivery of Annual UBC EM Research Day.



- Oversees and evaluates the annual UBC FRCPC EM Resident and Pediatric EM Fellow Research (NERD) Block.
- Collaborates with residency program directors to ensure that resident research education is supported, supports resident research projects as needed and facilitates finding mentors and establishing connections with other Faculty to support resident research projects
- Oversees the planning and delivery of Journal Club at the Vancouver site
- Collaborates with the Academic Lead and Scientific Director, Emergency Care BC, to coordinate involvement of DEM faculty with ECBC evaluation needs.
- Chairs the DEM Research Committee
- Sits as a member of the DEM Advisory Committee and in DEM leadership meetings
- Oversees the annual collection of DEM grants and publication listings, and any required annual or other DEM Research Reports
- Chairs trainee research awards committees including soliciting applications, selecting a committee, developing an evaluation matrix, and meeting to decide upon the winners
- Contributes to miscellaneous projects, such as a faculty renewal or salary award applications and other miscellaneous projects, as required

Qualifications

- A DEM Faculty Member with research expertise, ideally obtained through formal training at the Masters level or higher, a track record of externally funded operating grants and commensurate publications, and excellent communication, organization, and leadership skills.

Knowledge, Skills, and Abilities

- Effectively communicates and interacts with empathy, understanding, and respect of diverse and divergent perspectives and behaviours
- Builds, manages, and maintains high-quality and productive relationships
- Acknowledges, reflects upon and challenges one's own biases and assumptions
- Understands the relationship between diversity, inclusion, and excellence
- Integrates equity, diversity, inclusion and anti-racism as values in their work
- Works in a collaborative and inclusive manner, fostering equitable experiences and a respectful environment for all
- Recognizes and addresses personal and institutional assumptions and behaviours that create barriers to inclusion
- Actively seeks to understand the climate of reconciliation in Canada and at UBC and its relationship with UBC's commitment to inclusion

Application Requirements

- Please submit a cover letter and curriculum vitae **no later than October 15, 2024** to: emergency.assistant@ubc.ca
- Subject Line: **Application for Research Director, DEM**